



THE ALICE OTTLEIANS AND OLD ELIZABETHANS' ASSOCIATION

Data Protection Statement

The Association maintains records of members:

- To keep them informed about alumni and /or school events and in relation to their attendance at those events in Accordance with the Objectives of the Association.
- To facilitate interaction between Alumni and the School
- "the School" refers to the RGS Worcester Group of Schools. "we" refers to the AOOE Committee.

We may contact you for the above purposes by email, text message or post for the above purposes based upon the preferences you have previously indicated. If you no longer wish to be contacted by some or all of these channels please contact the Membership Secretary (membership@aooe.org.uk). You can also write to The Membership Secretary, AOOEs, c/o RGS Worcester, Upper Tything, Worcester WR1 1HP.

We hold the data of our members securely and your personal information will not be sold, swapped or shared with any person or organisation outside of the Association, its members or the School.

In order to comply with General Data Protection Regulation (GDPR) members must be given the opportunity to object to some or all of the data relating to them being so held and used. The information which may be held, relating to each member is as follows:-

Data that will be available to The Association, its members and the School:

- Name, including maiden name where applicable.
- Gender
- Email address – Publicly available to other members only if you have entered this in the online database or if you have requested the Membership Secretary to enter it on your behalf.
- School, RGS Worcester group of Schools including the Alice Ottley School.
- Years at school.

Data that will only be available to The Association and may be passed on to the School with your permission:

- Postal address.
- Email address – If specified to be private, only available to The Association.
- Telephone number, landline and mobile.
- Date of Birth.
- Destination after school.
- Notes re occupation and relevant qualifications.
- Links to family members who were also at the School.

All of the above data will be available to each individual member upon logging in to the Association's website and selecting "My Profile".

Upon ceasing to be a member any data held will be deleted as soon as is reasonably practical.

If any member has any objections to this information being held on the membership database, or if they object to this information being made available to other members of the Association, or to the School or if they wish to know exactly what data the Association holds in their record they should email the Membership Secretary (membership@aooe.org.uk)

The membership database is controlled, monitored, updated and used by the Membership Secretary and authorised members of the Membership Sub-Committee.